

SPECIAL ACCOMMODATIONS FOR THE ACT OR SAT

REQUESTING ELIGIBILITY:

- **ACT**: complete documentation should be sent in early junior year. At the same time, the student will be registering for the test (usually) in April.
- **SAT**: Complete documentation may be sent in as early as late freshman year or early during sophomore year even though it will not be used until junior year.

DOCUMENTATION DESCRIBED BELOW NEEDS TO BE ON FILE AT ST. FRANCIS AS EARLY AS FRESHMAN YEAR.

FOR EITHER ACT OR SAT TO CONSIDER STUDENTS FOR ACCOMMODATIONS, THEY MUST HAVE DOCUMENTATION THAT MEETS ALL OF THE FOLLOWING CRITERIA:

- ***States*** the ***specific disability*** as diagnosed.
- ***Testing is current.*** (testing in 8th grade or freshman year is acceptable)
- Describes ***presenting problem*** and ***developmental history*** including current treatment.
- Describes the ***comprehensive assessments*** used to arrive at the diagnosis, such as psychoeducational testing, neuropsychological information, medical diagnoses, etc.
- Describes the ***adverse effect on learning and academic achievement*** as supported by the test results.
- Describes ***specific recommended accommodations for the classroom*** and provides a rationale explaining how these will address the functional limitations.
- Establishes the ***professional credentials of the evaluator***.
- Students ***MUST*** also ***USE*** these accommodations throughout their four years in high school.

504 PLAN:

- Mary Kay Sullivan will pull the information from this documentation in order to write and to send a **PARENT APPROVED 504 PLAN** (accommodation plan) to the individual's teachers.

For complete protocol for documenting or for any other clarification, log on to www.act.org/aap/disab/policy.html or contact Mary Kay Sullivan x 108.