

## 2009-2010 Parking Permit Application Procedure

Driving to school and parking on campus are privileges for St. Francis High School students. Students who apply and demonstrate they are in a car pool will be issued a parking permit for campus parking. There will be **NO charge** for parking permits related to individual students participating in a car pool. Students who abuse this privilege are subject to fines and suspension of their permit. Due to safety concerns, the administration does not condone parking off campus. We have no agreement with any of our neighbors.

Student parking applications are considered based upon the following guidelines:

1. Only **one** application form **per** carpool.
2. All applications must be complete and signed by:
  - a) Student driver
  - b) Parent of student driver
  - c) Parent of passengers (if car pooling)
3. Applications may be completed and return before the end of the school year in Student Services Office.
4. Beginning June 1<sup>st</sup> and continuing through July 31<sup>st</sup>, all applications must be mailed.

Student parking permits are issued based upon the following order:

Fully completed application returned to St. Francis High School prior to August 1<sup>st</sup>, 2009.

1. Carpools. (No less than three students and no more than four students including the driver may be in a car pool.) Students who have not had their license for more than six months from the beginning of the school year may have a carpool of two which includes the driver.\*
2. Carpools of two.\*
3. Single Senior drivers\*
4. Single Junior drivers\*
5. Single Sophomore drivers\*

\*Issuance of permits will correspond with date of arrival or postmark.

All remaining applications will be filed for future review and selection.

**Note:** All student passengers must complete the PASSENGER VERIFICATION FORM on the back of the PARKING PERMIT APPLICATION FORM and initial the summary of passenger information chart on the front of the form.

Questions? Contact the Dean of Students at 630-668-5800 x 106

Return to Student Services prior to June 1, 2009

OR

Mail Parking Permit Application Form by July 31, 2009

St. Francis High School

Parking Permit

2130 W. Roosevelt Rd.

Wheaton, IL 60187